





% WILLIAM D MCCONNAUGHY 3550 WATT AVE STE 140 SACRAMENTO CA 95821-2666

027073

Taxpayer identification number: 227-37

Form: 1040

Tax periods ending: Dec. 31, 2003 Dec. 31, 2012

Dec. 31, 2013 Dec. 31, 2014

## Dear Taxpayer:

This letter responds to our telephone conversation on Jan. 29, 2016, about the unpaid tax for the tax year shown above.

We accepted your offer to pay your monthly installment payments by automatic deductions from your checking account. We'll deduct your payment of \$406.00 on the 28th of each month.

Before we can deduct your monthly payments automatically, we must verify your account information.

We scheduled your first automatic withdrawal payment to be deducted from your checking account on Mar. 28, 2016. If this payment withdrawal doesn't happen as planned, allow one more month before contacting us to report any problems.

What you need to know about your installment agreement

We haven't finished processing the returns we added to your agreement. In about eight weeks, you'll receive a notice showing the tax, penalty, and interest you owe. The notice will ask for payment of the total amount. The law requires us to send this notice on overdue accounts and to use the word "demand" when requesting payment.

You don't need to respond to this notice.

We charge a \$52 user fee to cover the cost of providing a direct debit installment agreement. However, we reviewed your account and found you qualify for a reduced fee of \$43 due to your income level.

You must contact our office at least 15 days before your monthly due date to stop an automatic payment withdrawal from your checking account.

What you need to do